Team Meeting Log

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| Team Name | Meeting Log #  1 | Date 1/25/2021 | Duration 30 minutes |
| Team Members | Name | Contribution | Signature |
| Bryan Edman | Scrum Master /spokesperson | Bryan Edman |
| Jonathan Kim | Look into Use Case Diagram | Jonathan Kim |
| Julia Hoffmann | Look into SCRUM process model | Julia Hoffmann…….. |
| Tyler Merritt | Sprints and Backlogs | Tyler Merritt |
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| Topics Discussed | | * Individual assignments for each person * assigned scrum master * questions to ask client * get meetings worked out | |
| Obstacles Encountered | | * uncertain requirements for sprints * what we should | |
| Finished Items | | * Meetings Monday and Wednesday at 5:30pm * assigned first scrum master * assigned research topics to team members | |
| Unfinished Items | | * everything other than meeting times and scrum master assignment. | |
| Notes | | * Missing team member | |